

PTO MINUTES

Farley Elementary

Thursday, December 16, 2010 at Noon

Location: Art Room

1. Call to order

Donna Doel (PTO President) welcomed everyone to the meeting.

Kielyn Smith, Laura Lawler, Shelly Keller, Karen Meenan, Jenny Lang, Liz Pettit, Robin Shienbien, Coby Williams, Dana Ellis, Carolyn Ireland, Terri Steinman, Phil Karns, Polly Cox, Sheila Hardie, Amanda Kiefer, Marla Lambert *(16 present)*

Executive Board Present: Marcy Cassidy (Principal), Donna Doel (President), Joan Sutton (Vice President), Mary Peter (Treasurer), and Cheryl Hishmeh (Secretary) *(5 Executive Board Members Present)*

Approval of November Minutes -Approved with 16 votes on Survey Monkey. The minutes were posted on enotes.

2. **President's Report** - Donna Doel thanked everyone for all the work they are doing. The work to get the pottery done for the Fox Trot has started already.
3. **Treasurer's Report**- Mary Peter reported the total for the Restaurant fundraisers is \$511.74. Chic Fil A collected \$164, Wendy's collected ___ and Mary also reminded the teachers in attendance that Teachers have not submitted any requests for Faculty Requests. Many teachers are collecting their list of items to request.
4. **Secretary's Report** - Cheryl Hishmeh recommended that parents should subscribe to enotes and we discussed possible issues in getting signed in and subscribed.
5. **Principal's Report** - Mrs. Cassidy described how the sing a long on Friday is only for students due to fire rules on room capacity. Last reminder for lost and found. Take a look or the items will be donated. We won the Smart Board from the program at HyVee. Mrs. Cassidy needs to fill out the paperwork. Thank you for the shoppers and loyalty to this program. Laurie Parsons in the Preschool is battling cancer and it has moved into her lungs.
6. **Teacher's Report** - Mary Peter gave the treaurers report. Our actual income is \$14,000, and the current budgeted expenses are \$11,565. We discussed how the teachers are not utilizing the Teacher Resource money. Jenny Lang spoke to the teachers at a recent staff meeting and encouraged them to send in requests for the Faculty money.
7. **Committee Reports**
 - a. Fox Trot - Joan Sutton reported that their committee is working to organizing the games and the hallways. She is trying to create some new games for each age groups. There will be a chili feed from Wendy's and cinnamon rolls from Cici's. The restaurants are being very generous to help us keep the wrist bands at the same price. She is trying to make the bake sale easier by telling the parents how to package the items. The Fox Trot promotion will start after students return after the break.

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- b. Silent Auction - Laura Lawler, Carolyn Ireland, and Shelly Keller have started working on the pottery already.
 - c. Auction Baskets / Room Parties - Liz Pettit hopes all the room parents have been working on their Holiday parties. Please remember to clean up after the party, and leave it the way you found it. There are large trash cans that will be in the hallway for clean up after the parties. Liz has distributed information about Baskets for Fox Trot. Contact your room parent, if you are interested in helping. Liz requested that the Valentine Party could start at 2:30 instead of 2:45. We discussed how the room parents should have extra games in case the time is not filled up. Donna encouraged everyone to contact all the parents so they can feel included.
 - d. Fundraising
Kielyn Smith reported that the committee met and discussed options for a new fundraiser. A suggestion came to us to have a 5K. We will start it small and grow this concept. We need the approval to proceed as we look into more information. We can invite the community and students to be involved. Students and family members can help serve food, water, juice, if they are not walkers or runners. A recommendation came to check on insurance even though the participants sign a waiver. Suggestions for pancakes were Chris Cakes or Perkins.

Kielyn made the motion to proceed with planning a Farley 5k. Joan Sutton made the second. All were in favor and the motion passed.
 - e. Community Service
Jenny Lang reported that we have adopted 10 families. The families have communicated a lot of appreciation. She has a ton of pop tabs for this last deadline. The next deadline is near Spring Break. A container for the coke tabs will be available after Christmas. Carolyn also added that we will even start a recycle for lunch baggies. Mary Peter mentioned that we can collect the Lunchables trays.
 - g. Campbell Labels
Juli Voigt will order balls and mesh bags from this project. She has collected 2100 points and additional 1000 bonus points for getting them in before the deadline.
8. Adjournment - Meeting adjourned at 12:40. Next Meeting is Thursday, January 20 at 6:30 p.m. in the Farley Library

Submitted by Cheryl Hishmeh (PTO Secretary) cherylhishmeh@gmail.com